

GEOLOGICAL SOCIETY OF NEW ZEALAND INCORPORATED

R U L E S

1. Name: The name of the Society shall be the Geological Society of New Zealand Incorporated, hereinafter called the Society.
2. Objects: The objects of the Society shall be:
 - (a) To encourage the advancement of geological sciences.
 - (b) To serve as a means of facilitating communication and co-operation among members, and with other bodies.
 - (c) To investigate and report on matters of general interest to New Zealand geologists.
 - (d) To serve as a channel for the expression of the views of New Zealand geologists.
 - (e) To hold conferences, and meetings of local sections.
 - (f) To encourage and give recognition to high standards of geological research in New Zealand.
 - (g) To seek the preservation of important geological sites.
 - (h) To encourage the highest standards of professional competence and ethical conduct in the practice of geology in New Zealand.
3. Membership:
 - (a) Membership of the Society shall be open to all those interested in the earth sciences. Members shall be elected by a simple majority vote of the Committee.
 - (b) Any member of the Society may resign by giving notice in writing to the Secretary and paying all subscriptions due: provided that any member giving such notice before 30 November shall not be liable to pay the subscription for that year.
 - (c) Any member whose annual subscription is more than two years in arrears shall be removed from membership of the Society and may be readmitted by resolution of the Committee on payment of all arrears.
 - (d) Any member may elect to receive the Journal and Proceedings of the Royal Society of New Zealand and shall notify the Treasurer accordingly. He shall when requested pay to the Treasurer the sum required as the contribution for its publication by the Royal Society of New Zealand. The Treasurer shall when requested transmit to the Royal Society of New Zealand all such sums paid to him for its publications.

- (e) Application for election to the Society, or continued membership thereof, shall signify acceptance of the standards of professional responsibility set out in the Code of Ethics.

4. Subscription:

- (a) The annual subscription shall be ten dollars, or such other sum as any Annual or Special General Meeting shall from time to time decide. A member who is a bona-fide student shall, upon request to the Treasurer, have his subscription for the year reduced by five dollars, or such other sum as any Annual or Special General Meeting may decide.
- (b) The first subscription of a candidate for membership shall be forwarded to the Secretary with his application. The election of a member shall not take effect until the subscription has been received.
- (c) All subscriptions after the first shall become due and payable on the first day of each financial year.
- (d) Each person elected as a member shall be given notice thereof in writing by the Secretary.
- (e) Each member, on election, shall be supplied by the Secretary with a copy of the rules of the Society.
- (f) In exceptional circumstances the Committee may by resolution remit the payment of an annual subscription or part thereof.

5. Officers:

The officers of the Society shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

6. Committee:

- (a) The Committee shall consist of the following:
 - (i) The officers.
 - (ii) The immediate Past President.
 - (iii) Five members elected by the Annual General Meeting.
 - (iv) Any member appointed under Rules 6(c) or 6(d).
- (b) The President, Vice-President, Secretary, Treasurer, and five members of the Committee shall be elected by successive ballots in that order at the Annual General Meeting.
- (c) The Committee shall have power to appoint any of the following:
 - (i) A representative to the Member Bodies' Committee of the Royal Society of New Zealand, who shall be appointed for a term of two years.

- (ii) An Editor, who shall be appointed for a term of one year.
- (iii) A co-opted member, who shall hold office until the close of the Annual General Meeting following his co-option.
- (d) If, following the annual election and appointments under Rule 6(a), a Section of the Society has no member on the Committee, the Secretary shall invite that Section to appoint a member to the Committee. The Section shall in due course notify the Secretary of the name of the person so appointed, who shall thereupon become a full member of the Committee.
- (e) Candidates for positions as officers or members of the Committee shall be members of the Society, and shall be nominated -
 - (i) by prior resolution of a Section of the Society, conveyed to the Secretary in writing, or
 - (ii) by any two members in writing, or
 - (iii) in person by members attending the Annual General Meeting.
 Every candidate shall before election have signified to his nominator his acceptance of nomination.
- (f) All officers and members of the Committee shall be eligible for immediate re-election, except that neither the President nor Vice-President shall be eligible for a third successive term.
- (g) The officers and Committee shall take office immediately after the close of the Annual General Meeting at which they are elected and shall have full control of the management of the Society except where otherwise provided in these rules.
- (h) At any meeting of the Committee six shall form a quorum.
- (i) The Committee may delegate any of its powers and duties to subcommittees consisting of such member or members of the Society as it may resolve, provided that at least one member of each subcommittee shall be a member of the Committee, and may grant to such subcommittees the power to co-opt other persons whether members of the Society or not.
- (j) Meetings of the Committee shall be called by the Secretary on the instructions of the President or within twenty one days following receipt of a requisition signed by not fewer than four members of the Committee.
- (k) The Committee shall have power to appoint members of the Society to fill any casual vacancies.

7. Finances:

- (a) The control and investment of the funds of the Society shall be wholly within the power of the Committee, which may open and operate accounts at any bank or banks as it deems fit. The Trustees of any such accounts shall be the Treasurer and any two members of the Committee appointed by the Committee for that purpose; cheques and withdrawal warrants shall be signed by any two of the Trustees.
- (b) The Treasurer shall keep a correct account of all funds received and expended by the Society, and shall prepare at the end of each financial year a Balance Sheet and Statement of Accounts for that year.
- (c) The accounts of the Society shall be audited at the end of each financial year by an Auditor, who shall hold professional qualifications in accountancy. The Auditor shall be appointed each year at the Annual General Meeting.
- (d) The financial year of the Society shall end on 30 September of each year.
- (e) The Society shall have the power to borrow money only with the prior approval of an Annual or Special General Meeting.
- (f) The Society shall pay annually to the Royal Society of New Zealand a membership fee as prescribed by Rule A5 of the Royal Society of New Zealand, or such greater sum as the Committee may decide.

8. Meetings:

- (a) The Society shall hold at least one General Meeting in each financial year. At one such meeting there shall be a business session, which shall constitute the Annual General Meeting of the Society. At this session the business shall include:
 - (i) Receipt of a Report, Balance Sheet and Statement of Accounts for the preceding financial year from the Committee.
 - (ii) Election of the officers and Committee and appointment of an Auditor for the ensuing year.
- (b) A Special General Meeting shall be held at any time by resolution of the Committee or within six weeks of receipt by the Secretary of a requisition signed by at least twenty members specifying the purpose for which the meeting is to be called.

- (c) Notice and agenda of each Annual or Special General Meeting shall be posted to each member at least fourteen days before that meeting. At any Special General Meeting no motion not included in the notice calling the meeting may be proposed, discussed, or put to vote except by consent of two thirds of the members present; however, the meeting may amend any notified motion by simple majority.
- (d) The Annual Report, Balance Sheet and Statement of Accounts for each financial year shall be posted to all members at least fourteen days before the next Annual General Meeting.
- (e) At any Annual or Special General Meeting thirty members shall constitute a quorum.
- (f) At any Annual or Special General Meeting or Committee Meeting the chair shall be taken by the President or if the President is absent by the Vice-President, or in his absence, by a member elected by the meeting.
- (g) At any Meeting voting shall be on the voices or by show of hands or by ballot at the discretion of the Chairman, provided that, if any member shall so demand, voting shall be by ballot. The Chairman shall have both a deliberative and a casting vote.
- (h) The time and place of each Special or Annual General Meeting of the Society shall be decided by the Committee

9. Alteration to Rules:

- (a) Any alteration, addition or rescission in these rules shall be made only at an Annual or Special General Meeting.
- (b) Notice of the proposed alteration, addition or rescission shall be posted to every member at least fourteen days prior to the meeting.
- (c) The Meeting may amend any such proposals.
- (d) No resolution shall effect any alteration of these rules unless assented to by two thirds of the members present at the meeting.

10. Interpretation of the Rules:

The decision of the Committee as to the interpretation of these rules shall be final and binding on all parties except at any Annual or Special General Meeting when the decision of the Chairman of such meeting shall be final and binding on all parties.

11. Bylaws:

The Committee may make such bylaws not inconsistent

with these rules as it may deem necessary.

12. Sections:

- (a) Subject to the consent of the Society, members of of the Society not fewer than ten in number may form a Section for the purpose of holding local meetings in fulfilment of the objects of the Society. Each Section shall elect a chairman and committee and such other officers as it may deem fit.
- (b) The Committee of a Section shall elect as a member of the Section any member of the Society who expresses a desire to join the section.
- (c) Each Section may frame rules for its own guidance not inconsistent with the rules of the Society.
- (d) An annual contribution towards the running costs of a Section shall be available on application to the Committee.

13. Common Seal:

The Common Seal of the Society shall be in the custody of the Secretary who shall in pursuance of a resolution of the Committee to that effect, affix the same to all instruments requiring the same.

14. Winding up:

In the event of the dissolution of the Society any remaining assets of the Society after payment of all liabilities shall be disposed of in such a manner as the last Annual or Special General Meeting shall decide, or failing any such decision shall become the property of the Royal Society of New Zealand.

February 1980

BY LA WMcKAY HAMMER AWARD

1. To commemorate the outstanding ability and contributions to New Zealand geology of Alexander McKay, and to recognize meritorious contemporary work, the Society shall make an annual award to be known as the McKay Hammer Award.
2. A geological hammer formerly owned by Alexander McKay, and from which the award is named, shall be deposited by the Society with the New Zealand Geological Survey for safe keeping and display.
3. The award shall be made to the author or co-authors of the most meritorious contribution to the geology of New Zealand and its dependencies (including the Ross Dependency) published in the previous two calendar years, provided the work has not already been the basis of the award.
4. Each award shall consist of a certificate and a good quality geological hammer suitably inscribed, which shall remain the property of the winner.
5. The Committee shall appoint annually a convenor who shall co-opt a selection subcommittee. The convenor shall be drawn from the Auckland, Wellington, Christchurch and Dunedin districts in rotation. This subcommittee shall make recommendations to the Committee.
6. No award shall be made if in the Committee's opinion no suitable contribution has been published.
7. The award shall if possible be presented or announced at the Annual General Meeting of the Society.

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CODE OF ETHICS

1. General Principles

- 1.1 The practice of geology is a profession, and the privilege of professional practice requires professional morality, responsibility, and knowledge on the part of the practitioner.
- 1.2 Every geologist shall be guided by the highest standards of ethics, personal honour, and professional conduct; and shall not claim to be competent in fields in which his or her experience or training is inadequate.

2. Relation of Geologist to the Public

- 2.1 A geologist's responsibility to the public shall be paramount, and he or she shall avoid and discourage sensational, exaggerated and unwarranted statements that might induce participation in unsound enterprises.
- 2.2 A geologist shall not knowingly permit the publication of his or her reports, maps, or other documents, for any unsound or illegitimate undertaking.
- 2.3 A geologist having or expecting to have beneficial interest in a property on which he or she reports must state in his or her report the fact of the existence of such interest or expected interest.
- 2.4 A geologist shall not give a professional opinion, make a report, or give legal testimony, without being as thoroughly informed as might reasonably be expected, considering the purpose for which the opinion, report or testimony is desired; and the degree of completeness of information upon which it is based should be made clear.
- 2.5 A geologist may publish dignified business, professional, or announcement cards, but shall not advertise his or her work or accomplishments in a self-laudatory, exaggerated, or unduly conspicuous manner.
- 2.6 A geologist shall not issue a false statement or false information even though directed to do so by employer or client.

3. Relation of Geologist to Employer or Client

- 3.1 A geologist shall protect, to the fullest extent possible, the interest of his or her employer or client so far as is consistent with the public welfare and his or her professional obligations and ethics.
- 3.2 A geologist who finds that his or her obligations to his employer or client conflict with his or her

professional obligations or ethics should have such objectionable conditions corrected or resign.

- 3.3 A geologist shall offer to disclose to his or her prospective employer or client the existence of any mineral or other interest which he or she holds, either directly or indirectly, having a pertinent bearing on such employment.
- 3.4 A geologist shall not use, directly or indirectly, any employer's or client's confidential information in any way that is competitive, adverse or detrimental to the interest of employer or client.
- 3.5 A geologist retained by one client shall not accept, without that client's written consent, an engagement by another if the interests of the two are in any manner conflicting.
- 3.6 A geologist who has made an investigation for any employer or client shall not seek to profit economically from the information gained, unless written permission to do so is granted, or until it is clear that there can no longer be conflict of interest with the original employer or client.
- 3.7 A geologist shall not divulge information given him or her in confidence.
- 3.8 A geologist shall engage, or advise his or her employer or client to engage, and co-operate with, other experts and specialists whenever the employer's or client's interests would be best served by such service.
- 3.9 A geologist shall not accept a concealed fee for referring a client or employer to a specialist or for recommending geological services other than his or her own.

4. Relation of Geologists to Each Other

- 4.1 A geologist shall not falsely or maliciously attempt to injure the reputation or business of another.
- 4.2 A geologist shall freely give credit for work done by others to whom the credit is due and shall refrain from plagiarism in oral and written communications, and not knowingly accept credit rightfully due to another geologist.
- 4.3 A geologist shall endeavour to co-operate with others in the profession and encourage the ethical dissemination of geological knowledge.
- 4.4 A geologist having knowledge of unethical practices of another geologist shall avoid association with that geologist in professional work.